



MINISTRY OF AGRICULTURE
DIRECTORATE GENERAL OF LIVESTOCK AND ANIMAL HEALTH SERVICES

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16 Januari 2018

Our Ref : 16003/PI.500/F/01/2018

Igor Kaczmarczy
Charge d'Affaires a.i.
Embassy of the Republic of Poland
Jakarta

Dear Mr. Igor Kaczmarczy,

This is to acknowledge your letter No. AMB.DZAK.2412.33.2017 dated 22 December 2017, concerning information regarding regulation and procedure to export meat from Polandia to Indonesia.

I would like to inform you that in principle all imported animal products including bovine meat shall be originated from country and bussines unit which have been approved by the Indonesian Authority, namely the Director General of Livestock and Animal Health Services of the Ministry of Agriculture (MoA). In addition to the sanitary measures requirements to import bovine meat which is in accordance with the MoA Regulation No. 34/2016 concerning importation of carcass, meat, edible offal and/or processed products to Indonesia, it is required that the country of origin shall free from Foot and Mouth Disease (FMD), Rift Valley Fever, Contagious Bovine Pleuropneumonia, and Bovine Spongiform Enchelopathy (neglegible-BSE Risk).

In this oppportunity we would like to inform you that based on Government Regulation No. 35/2016 concentering Type and Tariff for of Non-Tax State Revenue (PNBP) in the Ministry of Agriculture the expenses of approval process of animal products establishments wishing to exports their products to Indonesia, must be settled by the establishments/exporting company. Before the payment is made, a billing code need to be obtained from finacial departement of Directorate General of Livestock and Animal Health and expenses are transferred to the state treasury before each stages of approval process is undertaken.

The approval process will be consists of three stages, i.e. desk review, onsite visit/inspections and evaluation of onsite inspection. The procedures are as follow :

- a. Desk review on the eligibility of the business units interested in exporting their products to Indonesia, based on the completed application forms and accompanying information on Food Safety Assurance System based on Hazard Analysis Critical Control Point (HACCP) concept or its equivalent, as well as Halal Assurance System implemented in the said business units. The Indonesian Authority will undertake review on the completed questionnaire which must be completed by the company wishing to export their products to Indonesia and verified by the authority of country of origin.

Please kindly find the questionnaires on Establishment Approval in our website in the following link:

<http://kesmavet.ditjenpkh.pertanian.go.id/index.php/regulasi-2/category/4-publikasi#>

Submission of the approval documents must be accompanied by covering letter from the Embassy of country of origin for Indonesia and proof of payment of PNBP in amount of Rp. 15.650.000,-.

After the desk review is undertaken a letter of notification will be sent. Depending of the result of desk review on site visit can be done, and within that letter, if the on site visit is required, an explanation of the amount of PNBP regarding expenses for on site inspection also will be informed.

- b. On-site visits/inspection on sanitary and halalness measures will be conducted to verify the information stated in the documents with the real situation in the country of origin and/or business unit in the country of origin. This verification mission will only be performed after the desk reviews are completed with favourable result. On-site inspection on sanitary measures will be undertaken by Auditor Team from DGLAHS. Inspection on Halal aspects (halal assurance system implemented either in the country or establishments) will be undertaken by Halal Auditor of the Indonesian Council of Ulama (MUI) on the proposed establishment and/or on the Islamic Body in the country of origin.

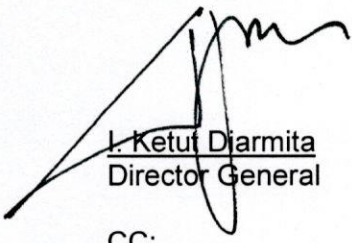
The amount of PNBP that must be paid for the on-site inspection are the auditors fee (Rp. 12.000.000,- per auditor per day), the travel expenses and the accomodation for the auditors. The ammount of travel expenses and accomodation are based on the Indonesian Ministry of Finance Regulation No. 49/PMK.02/2017 regarding Standard Input Costs 2018.

- c. Evaluation of onsite inspection Import will be conducted by a Risk Assessment Team. After completion of this stage, Director General of Livestock and Animal Health Services will send official report to you informing the result whether or not a business unit is approved to export to Indonesia.

The amount of PNBP that must be paid before the evaluation of on site inspection process is undertaken is Rp. 15.650.000,-. And to simplify the process of PNBP payment, the PNBP payment of the evaluation of on site inspection can be put together at the time of PNBP payment of on site inspection.

I hope this could be of assistance. It is my earnest believes and hopes that you will accept this explanation and therefore, it could maintain our good bilateral relationship.

Yours sincerely



J. Ketut Diarmita
Director General

CC:

1. His Excellency Minister of Agriculture of the Republic of Indonesia;
2. Secretary General of the Ministry of Agriculture of the Republic of Indonesia;
3. Head of Indonesian Agricultural Quarantine Agency.