



**DEPARTMENT OF ISLAMIC DEVELOPMENT MALAYSIA (JAKIM)
HALAL HUB DIVISION**

Ground Floor, Block 2200
Enterprise Building 3, Persiaran APEC
63000 Cyberjaya
Selangor Darul Ehsan
MALAYSIA

Tel : 603 – 8315 0200

Fax : 603 – 8318 7044

Website : www.halal.gov.my

COMPANY INFORMATION

1. Company Name :	2. Company Registration No.
3. Office Postal : Zip Code : District : Country :	4. Telephone Num. : 5. Fax Num. : 6. Website : 7. e-Mail :
8. Type of Application : <input type="checkbox"/> Food & Beverages <input type="checkbox"/> Food Supplement <input type="checkbox"/> Cosmetic	

10. CONTACT PERSON (In Malaysia)				
Num.	Name	Designation	Contact No.	e-Mail

11. HALAL LIAISON OFFICER

Num.	Name	Designation	Contact No.	e-Mail

12. NUMBER OF EMPLOYEES

	Management	Operation
Muslim	Person (s)	Person (s)
Non Muslim	Person (s)	Person (s)

MANUFACTURE/FACTORY INFORMATION

Name : Address : Zip Code : District : Country :	Tel. Num. : Fax Num. : Website : Size of Premise :
Operation Hours : From : To :	Num. of Shift :

Storage Facilities

Please tick if any.

STORAGE FACILITIES / COLDROOM

Storage Name :

Storage Address :

Zip Code :

District :

Country :

Tel. Num. :

Fax Num. :

Website :

ADDITIONAL INFORMATION

PACKAGING MATERIAL

- Box
- Bottle
- Paper
- Plastic
- Aluminium Foil
- Others (please specify) :

INTERNAL HALAL ASSURANCE SYSTEM

QUALITY ASSURANCE AND GUARANTEE PROCEDURE

Please specify the quality control

- HACCP
- GMP
- Others (please specify) :

PLEASE INFORM IF YOUR PREMISES HANDLING AS FOLLOW :

Material derives from pig / dog / human element
Alcohol

- Yes No
 Yes No

LIST OF PRODUCT

NAME OF PRODUCT TO BE CERTIFIED (INCLUDING ADDITIVES, CULTURE MEDIUM AND RELATED ITEM)		
No	Name of Product	Product Brand

Note :

1. Product without ingredients used.
2. Product with ingredients.
3. Any changes on ingredients information, please used ingredient list and update the information.

LIST OF INGREDIENT (1 PRODUCT PER PAGE)

LIST OF ALL INGREDIENT USED				
Product	Ingredient Name	Source of Ingredient	Manufacture Name & Address	Halal Status

***PLEASE MAKE SUFFICIENT COPY FOR EACH PRODUCT**

DECLARATION

SUPPORTING DOCUMENT TO BE SENT TO JAKIM	
1.	Certification of Company Registration
2.	Manufacturing License from Cosmetic & Drug Authority (<i>for Health Product only</i>)
3.	Copy of valid Halal Certification of ingredients or copy of product specification for ingredient that is not Certified
4.	Process flow chart and production procedure
DOCUMENTS TO BE MADE AVAILABLE DURING AUDIT	
1.	Internal Halal Assurance System
2.	Record of Internal Audit

1. I declare that all particular stated here in together with the necessary documents attached are true to the best of my knowledge.
2. I will provide any further documents or information asked by JAKIM to support this application.

Chief Executive Officer / Owner	
e-Mail Address	Date of Application